

Payroll & Benefits Department
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TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: October 2019 Payroll Notification to Employees

CERTIFICATED STAFF

Unique Payments

Annual degree stipends are included in this month's payment for staff new to the District or returning staff with degrees earned after October 2018.

Staff credit hours and degrees have been updated. If this resulted in a change to salary schedule placement retroactive pay for September is on your October payment.

Salary changes due to the contract bargain show as retro paid on this month's payment.

CLASSIFIED STAFF

Unique Payments

Salary changes due to the contract bargain show as retro paid on this month's payment.

The first payment for non-compulsory hours are in this month's payment.

OTHER NOTICES

The SEBB Open enrollment for 2020 plan year closes on November 15, 2019: The open enrollment guide is available online at the Health Care Authority website here:

<https://www.hca.wa.gov/assets/pebb/school-employee-initial-enrollment-guide-20-0049-2020.pdf>.

Reminder: Employees participating in the Flexible Spending Account (FSA), administered through Rehn & Associates, for 2019 should use up their funds by December 31, 2019. These funds will not carryover to the 2020 FSA administered through the SEBB Program. Contact Benefits staff at

SPSBenefits@SpokaneSchools.org with any questions.

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.